

**BOARD OF EDUCATION  
HOWELL TOWNSHIP, NEW JERSEY  
M E M O R A N D U M**

**TO:** Members of the Policy Committee  
(Ira Thor, Chairperson, Laurence Gurman and Scott Jeffrey  
Citizen Members: William Brown, Mellissa Hawley and Angel Sanchez)

**FROM:** Ronald Sanasac  
Assistant Superintendent for Business Administration/Board Secretary

**DATE:** November 13, 2020

**RE:** **POLICY COMMITTEE MEETING**

There will be a meeting of the Policy Committee of the Howell Township Board of Education on Tuesday, November 17, 2020, at 7:00 P.M. utilizing a remote electronic format, Zoom Webinar. Per the directive of NJ Governor Executive Orders, in person attendance is not permitted. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975.) In accordance with DCA (DLGS) guidance, public will be able to participate using the chat function within the program. Details and links will be available on the district website [www.howell.k12.nj.us](http://www.howell.k12.nj.us) prior to the meeting date.

***Community members wishing to participate as a Zoom Webinar attendee should RSVP by Tuesday, November 17<sup>th</sup> 3:00p.m. and by visiting the following link:***  
[https://howell-k12-nj-us.zoom.us/webinar/register/WN\\_q9wGX0cATDKmL3JJv1BM9g](https://howell-k12-nj-us.zoom.us/webinar/register/WN_q9wGX0cATDKmL3JJv1BM9g)

**AGENDA**

1. Approval of September 9, 2020 meeting notes
2. Policy 1620 – Administrative Employment Contracts
3. Policy 2464 – Gifted and Talented Students
4. Policy 5112 – Entrance Age
5. Policy & Regulation 5330.05 – Seizure Action Plan
6. Policy 8420 – Emergency and Crisis Situations
7. Any other items that may arise.

**PLEASE NOTE A QUORUM OF THE BOARD WILL NOT BE PRESENT.  
FORMAL ACTION WILL NOT BE TAKEN.**

*Ronald Sanasac*

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RONALD SANASAC

RS/tg

c: Members of the Board of Education, Administrators  
Asbury Park Press, News Transcript, Tri-Town News, Star Ledger  
District Wide Email  
POSTED: Administration Building, All Schools and District Website